

Men in Sheds MK

Minutes of the Management Committee Meeting 7th July 2014

Present: Peter Gallagher, Michael Sheppard, Nigel Patterson, DJ.

Apologies: Les H.

Serial	Item	Action
1	<p>Insurance and third party use of Shed. Noted that Radcliffe School's insurance policy specifically excludes cover for their school parties attending activities at charitable organisations in the expectation that such charities will provide cover under their own insurances.</p> <p>Agreed to check out how other organisations cope with such problems</p>	Michael
2	<p>The Hymax Project The incomplete aircraft is to be removed from our Shed</p>	N.F.A.
3	<p>Special Needs Policy Peter G. offered some modifications and clarifications to the current draft. This is to be revised to incorporate Peter's suggestions and will then be offered to all members for comment before being passed to the Trustees for ratification</p>	DJ
4	<p>Paying our Rent. Pressure from Age UK MK This item is on hold pending the return of Les following his surgery. However it was agreed that Peter and DJ will sign an authorisation allowing Peter to make payment on line for rent plus VAT for the last 6 months.</p>	Peter G. DJ
5	<p>Benevolence Fund We will explore with members their thoughts on establishing a benevolence fund</p>	Peter G.
6	<p>Fire Alarm The system has been checked by the contractor who has also instructed Nigel P in the operation of the system. We now need to regularise three members to constitute the 'Fire Team' who will undertake routine checks and maintain a manual record and periodically transfer this to 'Smart Log' maintained by our Landlords: Age Concern.</p>	Nigel P.
7	<p>Fundraising:</p> <ul style="list-style-type: none"> a) Abbey Hill. Nigel Pigot has established initial contact. There is to be a meeting next week which Nigel P will attend to explain what we are about. b) Stair Lift: the 2nd quote is pending 	Nigel P. Nigel P.

	<p>c) Triton Tools. During the MK Men In Sheds AGM Triton approached Peter. They are keen to visit and interview us and are prepared to donate £500 for such access. Further they are prepared to offer £250 for original project ideas. We are waiting for Triton to propose a date for the visit and interviews</p> <p>d) Co-Op bid. It appears that in Les's absence we may have missed the July round of bids. The next opportunity will be in September, subject to Les being back in harness.</p> <p>e) Biffa. Pending, Nigel now has the link to follow this up</p> <p>f) MK Community bid. Pending</p> <p>g) Matched Funding. Peter reported that a cheque for £900 has been received from this source.</p>	<p>Triton Ltd.</p> <p>Nigel P. Peter G.</p> <p>Peter G. to bank the cheque</p>
8	<p>Wood turning. Two dates have been established for Richard (from Northampton) to instruct members: 11th and 15th August . The AM sessions will be for demonstrations with up to 10 members watching, followed by PM sessions when up to 4 members will have an opportunity for supervised practice.</p>	<p>Sign up on the notice board</p>
9	<p>E-commerce. This is still pending</p>	<p>Steve</p>
10	<p>De-fibrillator. Dave Towell has volunteered to help contact local firms that might be interested in participating</p>	<p>Pending Les's return</p>
11	<p>The Metal Working Area, Life after Kitty: Steve has plans for the better organisation and clear up of this area</p>	<p>Steve</p>
12	<p>Woodworking Area To organise a meeting with Cowboy John, Andrew, DJ and Peter G. to plan for the better organisation of this area</p>	<p>DJ</p>
13	<p>Return of the Band saw: to take no action other than identifying the model machine that we would wish to purchase to replace the loan machine.</p>	<p>DJ & Andrew</p>
14	<p>Meeting of the Trustees. The trawl for dates for the 2nd meeting has lapsed with only one response. A 2nd trawl will be made for dates in August or September. Meanwhile Peter G. will check on the COI requirement for the time frame for providing reports.</p> <p>DJ will attempt to reduce all of the existing documents: Constitution, Standing Orders etc. into a set of By-laws for the Shed</p>	<p>DJ Peter G.</p> <p>DJ</p>

Approved. P Gallagher



