

# Men in Sheds MK

Minutes 16.2.15

Minutes of the meeting of the MiS MK Management Committee held on Monday 16<sup>th</sup> February 2015

Present Pater G, Nigel P, Les H, Michael S and DJ

1	<b>Apologies</b> None	
2	<b>Minutes</b> of the meeting held on 26 <sup>th</sup> January: accepted	
3	<b>Fundraising:</b>	
3.1	<b>Coordinator / facilitator</b> , after a review of the additional responsibilities for the Management Committee if we were to employ someone to undertake this role, it was agreed that for the time being we abandon plans to seek funding for the post and to attempt to discover a volunteer to cover this role.	Peter G
3.3	<b>Training events</b>	
3.3.1	Woodturning, DJ has not managed to make contact with the guy from Northampton yet - ongoing	DJ
3.3.2	Happy Hearts event: this will be held at lunchtime next Wednesday	Nigel P
3.3.3	Cooking - ongoing	Nigel P
3.3	<b>The asset register:</b> DJ gave an update on progress to date. It was noted that it appears that a considerable number of items of kit that are on Ric's PAT testing register can not be found. Ongoing	DJ
3.4	<b>Misconduct of members:</b> to revise the draft policy document: ongoing	DJ
3.5	<b>Stair lift.</b> The feedback from the Council require us to provide re-drawn plans and to propose ways in which members who are wheelchair bound could escape from the mezzanine. It was agreed to find details of and to cost a 'skid chair' that could be used in an emergency. A proposal that we abandon the idea of the stair lift was negated for the time being.	Nigel P
4	<b>Memorandum of Understanding with Age UK MK.</b> The most recent draft was discussed at length, and a series of suggested revisions were agreed. These will be discussed with representatives of Age UK MK on Wednesday	All
5	<b>MK Community Foundation:</b> possible grant requests	
5.1	Coordinator/ facilitator, see 3.1 above	
5.2	Upgrade to shed wiring. Les agreed to contact a contractor whose work is well respected and get proposals and quotations	Les
5.3	Workshop heating upgrade: Agreed to get quotations for the installation of overhead IR heating to the workshop areas,	Peter G
5.4	The re-commissioning of the wet central heating system to the office, model area and the mezzanine with a new gas fired boiler. Back of an envelope estimate: £4.K	
5.5	Model Making area restoration of ceiling and installation of better lighting. It was agreed that this was important as part of the fire safety to prevent the quick spread of a fire to the mezzanine. Boae estimate: £3.K Agreed to find a contractor and get estimates	Nigel P
5.6	Improved tooling. DJ agreed to re-visit the wish list in the light of recent	DJ

	donations	
5.7	Innovation funding. Agreed to invite Steve to progress this and come back with quotations	Peter G & Steve
5.8	Upgrade to our computing services. DJ agreed to prepare a paper to discuss our needs and to produce a spec for new kit.	DJ
5.9	Broadband facilities in the Shed. Agreed to invite Steve to develop proposals and a costing for this upgrade	Peter G & Steve
6	<b>Special Needs Policy</b> Review: ongoing	
7	<b>Visit to the Shed</b> from the guys at Aylesbury: no date fixed yet.	
8	<b>UK MiS:</b> Proposals for MiS MK and Bedford to co-host an event are due soon	Peter G
9	<b>First aid:</b> pending	
10	<b>AOB:</b> none	

Approved, P Gallagher

*Peter*