

Men in Sheds MK

Minutes 16.3.15

Minutes of the meeting of the MiS MK Management Committee held on Monday 16th March 2015

Present Pater G, Nigel P, Les H, and DJ

1	Apologies None	
2	Minutes of the meeting held on 16 th February: accepted	
3	Memorandum of Understanding. Agreed to accept the most recent version, Peter to sign off	Peter
4	Rent. Agreed to set up a direct debit to pay £667 monthly in advance	Les
5	Donations after reviewing out income and outgoings it was concluded that we cannot survive with the current donation rates. It was agreed to increase the weekly charge for guys who pay via the demijohn to £5.00, and for those who pay by Direct Debit to £15.00 monthly. However this is to be done as two payments each month, one of £10 and one of £5 or more.	
6	Fundraising	
6.1	Triton. Ongoing	Peter
6.2	MK Community list of kit replacement and upgrade: Ongoing	DJ
6.3	De-fibrillator, to check with the Ambulance Service for their advice	Nigel
6.4	Lottery. Agreed to prepare a bid for a pilot test of a paid guy to act as a coordinator/ facilitator to the workshops	Peter
7	Training event. Agreed plans to hold a Grand Competition to build and plant up a window box, About £60 has been spent purchasing plug plants. Guys have from now to mid may to build their boxes with a grand planting day on 18 th May. Judgement day will be on 22 nd July	DJ
8	Asset Register. Now fully functional, just trying to locate and register the larger bits of non-electrical kit. Agreed to publish the alphabetic listing on a wall somewhere, and to fix the list of the items in each cupboard on the door of that cupboard	DJ
9	Misconduct of members. We need to ensure that the Constitution and the misconduct document do not present a conflict. Ongoing	DJ
10	Stair Lift. Nigel has almost finished the revised drawings. We have a quote for about £1,300 for the rescue chair. Shortly the plans will be passed to Building Control. We can then expect a joint visit from BC and the Fire service	Nigel
11	Task Lighting over benches in wood workshop, agreed to ask xxxxxx to install the lights	???
12	Use of Shed facilities for maths instruction. Proposal to allow the use of shed facilities in the office area only for instruction after 4.00 for regular classes were agreed. All participants are to sign up as shed members for insurance purposes. Agreed to establish a pilot review date at the end of June.	
13	Keys. There have been requests to have keys to the Shed issued to members to allow them to use the facilities whenever wanted. It was agreed NOT to allow any further keys to be issued on the following grounds: a) our insurance cover is for three sessions a week, and use outside of these days would invalidate the	

	insurance. And b) our Lone Working policy would be contravened: no one at all is allowed to use any kit when he is the only person in the shed. This rule is to be strictly enforced.	All
14	<p>Annual General Meeting. Agreed to hold this on Wednesday 15th April at 12.00 in the model making area.</p> <p>Agreed that for the meeting we need to prepare:</p> <ul style="list-style-type: none"> • minutes of the last AGM, • The finance report, • Chairmans's report, • and to prepare for elections to the Management Committee and to the Trustees. 	DJ Les Peter
15	<p>Hack Space. Tall Paul has convened a meeting of people interested in using the Shed for Hack Space activities. It was agreed to allow a three month pilot project to go ahead for this additional activity on two evenings a week. On Hack Space days the shed will be open during the evening, with Paul being allowed a key to the building. However participants must be over 18 and registered as Shed Members and make their donations to ensure insurance cover. They to provide their own tea, coffee and biscuits.</p> <p>Agreed to check with insurers about use of the shed for increased hours a week</p>	Peter
16	<p>Photoshop. Agreed to purchase the Adobe suite at the very preferential rate available to us as a charity</p>	Peter
17	<p>Men in Sheds, Regional Event. Plans are firming up for a regional event to be held in MK. We expect participants from Northampton, Cambridge, Toaster, High Wycombe, Aylesbury, Buckingham and others. Date late September. Probable numbers 100 – 200 This is evolving quickly</p>	Peter Nigel
18	<p>Repair Shop we have been approached by a school in Wolverton to help repair their Hi Fi equipment. Agreed to ask John O to investigate</p>	John O
19	<p>Fire Drill. The instruction sheet is to be reprinted and given to members at the Wednesday meeting. A fire drill will be held later that day without warning.</p>	All
20	<p>AOB: Tall Paul's suggestion for coping with obsolete kit was discussed. Agreed to ask Paul to provide plans for how this could work for the Shed based on his experience at Reading. The possible new racking to the metal work area might be a suitable location for this facility</p>	DJ Paul

Approved, P Gallagher

Peter