

Men in Sheds MK

Minutes 6.7.15

Minutes of the meeting of the MiS MK Management Committee held on Monday 6th July 2015

Present Nigel P, Les H, and DJ

1	Apologies. none	
2	The minutes of the meeting held on 11 th May were confirmed	
	Matters arising	
3	Noted that the microscope is still here, John and Paul will be 'encouraged' to remove it as soon as possible	John Paul
4	Policy for allowing Projects to be developed: DJ has been working on this policy and was encouraged by Peter to simplify the detail	DJ
5	Disposal of useless/ time limited kit: The policy that was agreed at the May meeting has been implemented and explained to members at a Shed meeting in June. The one month notice has now expired for several items and these will be sent for recycling/landfill It was agreed the use the system to clear the racking adjacent to the stairs Nigel and Les undertook to try to re-use the carbon brushes in an old drill that is about to be disposed of to get two of the oscillating sanders to work again It was noted that it would be good to have a shelf/table where tools that need to be repaired could be placed	All DJ Nigel Les Next agenda
6	Lone working: Members have been reminded of the policy and Heinz's key has been returned	NFA
7	Stair Lift: Nigel reported that a site visit from the Fire Officer has taken place, and following the Officer's recommendations a revised set of plans has been prepared. These plans have been deposited with the Building Control section of the Council and a site visit by a Mr Hatt the relevant inspector is to take place on Tuesday 7th	
8	Testing the Fire Safety Equipment: Dennis has been doing the weekly tests as agreed, however the record book has not been kept up to date Nigel is to prepare a plan of the building identifying the location of every call point and DJ will prepare labels for each call point	Next agenda Nigel DJ
9	The list of possible structural changes that had been discussed with Age Concern UK and the Community Foundation was re-visited: a) Fire Protection for mezzanine floor and b) installation of a false ceiling under all of the mezzanine are both pending, and following the visit of the Fire Officer these are not needed as part of the chair lift installation c) Better heating for the workshops, d) re-commissioning boiler and the radiators, e) extending the power sockets to the mezzanine and f) attending to the power trips currently being experienced in the workshop and office. These are all the responsibility of MiS MK, and will be on the next agenda when Peter has returned	

	g) Fast Broadband, we are still waiting for a response from Age Concern UK	
10	AOB DJ reported that following the meeting held at John Lewis he has had an email confirming that John Lewis/Waitrose Community Relations people are trying to progress our request for a staff member(s) who could be seconded to volunteer to help with our administration. Watch this space. He will continue to try to establish contact with the Community Relations people at Morrison's, who had been particularly interested in MiS MK	DJ