

## Men in Sheds, Milton Keynes

### Management Committee

Minutes of the meeting held on 12 December 2016

Present: Peter Gallagher (Chair), Nigel Pigott (Secretary), Paul Griffiths, Les Hubbard, Steve Heath, Ian Leach, Michael West

Apologies: Nigel Paterson

#### Matters arising from the minutes of the meeting held on 3 October

1. Arising from M.5 the acquisition of a 30in screen driven by a Raspberry Pi to display daily bulletins and task reminders was being investigated.

#### Lease

2. The majority of outstanding issues arising from the proposed lease agreement had been resolved. We need to raise with MK Council the question of whether we get business rate relief after takeover. To qualify we need to stress that we deliver a service, for example health education.

#### Shed improvements

3. **Evac chair:** Nigel Pigott had identified a local company that was willing to visit the Shed and demonstrate a range of evac chairs.
4. **Equipment:** A new mitre saw and band sander have been purchased.
5. **Fire protection:** We need five standalone heat risers to be installed in accessible areas, including the laser cutter room. **Steve H to procure.** Noted that an improved access control system could incorporate fire protection features such as auto door release and alarms.
6. It was agreed that the installation of a fire door to the laser cutter room would require major alterations and was not practicable at this time. Noted that we had also been advised to replace the windowed areas with solid walls.
7. **Heating:** It was agreed to take no further action at this time.
8. **Lighting:** Agreed that installation of LED lighting in the mezzanine area should go ahead.
9. **First responder training:** John McFarlane has been asked to progress this. Ideally everyone in the Shed should have basic training, including CPR.
10. **Equipment security and inventory:** Noted that the PAT testing log has locations of equipment but the equipment itself did not carry location codes. Agreed that colour coding with paint sticks was simplest solution. **Steve H to procure.**
11. **Maker space storage:** Agreed that procurement of storage boxes and desks should go ahead on a self-financing basis. **Michael W to implement.**
12. **CCTV installation:** Recent abuses of equipment, as well as security, made it highly desirable to install CCTV in the Shed. Michael W and Steve H agreed to investigate solutions within a £500 budget.
13. **Training:** Peter has established that Didac can provide trainer training at £500 per day. They have a registration system that incorporates update reminders. Subjects would need to have prior experience. **Peter G to progress.**

### **Disciplinary matter**

14. Agreed that the person understood to have been responsible for the recent incident of equipment abuse should be written to by the Secretary, pointing out that he had been using the table saw without accreditation, in contravention of the Shed's rules. No further action would be taken at this stage.

### **AOB**

15. John Lewis Christmas lunch: This had gone ahead with nine attenders. Paul Griffiths was thanked for arranging this.
16. Shed of the Year: Paul G drew attention to the opening of nominations for next year's Channel 4 Shed of the Year competition.
17. Bus Shelter MK: Paul G drew attention to the proposal to convert a double decker bus into a night shelter for the homeless. Could Shed members be involved in fitting it out?
18. Men's Sheds Forum: Peter G had been approached about the possibility of participation in an online forum for Men's Sheds in Bucks.
19. 2017 subs were now due and members needed to be alerted to this. Action: **Peter G**

### **Date of next meeting**

Monday 8 January 2017 at 16.00 (and on the first Monday every two months subsequently).  
Shed meetings will take place monthly on the first Wednesday at 12.00.

NMP 20.12.2016  
Approved 9/1/17  
P Gallagher

