

MEN IN SHEDS MK.

MINUTES-IN-BRIEF OF COMMITTEE & TRUSTEES MEETINGS, HELD AT UNIT 30 BURNERS LANE, KILN FARM – 6th JUNE 2018.

PRESENT:

Michael West [Acting Chair], Les Hubbard [Outgoing Treasurer], David Sawyer [Acting Treasurer], John Orme [Co-Opted member], Nigel Paterson (Minute taker)

APOLOGIES:

Nigel Pigott, Dave Towell

Notes on outcomes:

- 1]. Outcome of AGM – No candidates had been nominated for the position of Chairman or Treasurer within the allotted timescale. Michael West stands as Acting Chairman, by common approval.**
- 2]. David Sawyer accepts position of Acting Treasurer on resignation of Les Hubbard, on health grounds.**
- 3]. Recognition and gratitude for his outstanding services was expressed. Wishes for his speedy return to full health were conveyed. LH assured those present he was willing to advise on thorny matters, should they arise, his health allowing.**
- 4]. Discussion ensued on matters raised at the AGM concerning alternative holding accounts at the Co-op Bank to gain interest on reserve funds, lying idle.**
- 5]. Question of an EGM necessary to formalise new committee set-ups on both committees over appointments of changes taking place & continuity matters arising. TBA MW**
- 6]. Noted that the Charities Commission to be formally advised of these changes, in line with the Constitution.**

7.] Minutes of previous Committee Meeting read and approved (subject to minor correction to dates therein!).

8]. History of presence of MiSMK in Unit 30, based on AgeUK MK's holding the lease at time of demise of their Council-funded operation known as "Furniture First".

9]. Discussion on possible VAT exemption/non-liability – answer – "None".

10]. Fire Extinguisher Training – Stay with Smartlog to be investigated further and implemented for Membership. MW/DS

11]. Agreement for use Stanair to weatherproof bottom of roller shutter against wind-driven rain asap. Appx £400.

12]. Welding Bay – completion outstanding completion works fire-resistance improvements – minor works outstanding – [in house] AS

13]. Machine Accreditation System – DIDAC rejected due to non-delivery for fees paid. IN-HOUSE system using Classmark under development . . – PG et Al.

14.]. (- 13]. Cont'd) – Present machine access 'system' failed as too quirky.

15&16]. Workshop reorganisation pending I.S.A. upgrade.

17]. Dust extraction system redesign/upgrade ongoing.

18]. Website replacement scheme given go-ahead for early installation.

19]. Noted that Shed Membership stands at 108 on this day

20]. GDPR compliance ongoing & well in hand. PG

21]. Clean-Up & Refurbishment Project begins, Shed-wide.

22]. Health & Safety in Metalworking Workshop – under way. AS/JO

23]. Succession Training for Trainers etc. - TBA MW/PG

24]. Projects ongoing – Planter Boxes for Wolverton & Greenlees CC , Cont'd

25]. AOB. – Theme – "Communication" between Makers / Shedders

26]. Sunday Opening

27]. EGM 14 days' notice + proposals.

28]. Next Mtg 1st Aug 4pm.

Trustees Meeting:

1]. Minutes of previous Trustee Meeting read and approved (subject to minor correction to dates therein!).

2]. Matters arising discussed and outcome as per management meeting

3]. Finances remain sound. A couple of items – payment for workshop lighting due which will make a dent in the funds while the rent free period accrues.

4]. LH attending governance programme as part of his role at the Play Association

5]. LH to stand as the “external trustee”. May be required to update the constitution to remove the “AgeUK MK” requirement.

6]. No other business